

APPLICATION AND ENROLLMENT

GENERAL CONDITIONS

- The majority of courses and study programs are in Serbian and the candidate needs to have some level of knowledge of the host country's language before arrival. Incoming student need to learn Serbian in order to study or do research at the University of Novi Sad. Regular offer of Serbian courses can be found in the [Centre of Serbian as a Foreign Language](#) located at the Faculty of Philosophy. Alternatively, at the Faculty of Technical Sciences, students are able to follow lectures in English.
- Students who intend to study at University of Novi Sad need to have health insurance. It is advised to check if their national health insurance is valid in Serbia or obtain international health insurance in their own country before arrival.
- Students who have obtained their Bachelor (or Master's) degree abroad are required to obtain an official document to say that their degree is recognized in Serbia. For further information, please contact [University International Relations Office](#).
- For entering Serbia from all EU countries and most developed countries students do not need visa. For all stays longer than 90 days students should apply for study visa either at their country of origin or in Serbia within 3 days after their arrival in Serbia. International Relations Office of the University of Novi Sad will provide all students Invitation Letters and support for getting visa. Please visit the website of the [Serbian Ministry of Foreign Affairs](#) for details or contact International Relations Office for advice.

UNDERGRADUATE ACADEMIC STUDIES (BACHELOR):

A prerequisite for studying at the 1st level of study (Bachelor's Degree) is the successful completion of an upper secondary school education.

Required Application Documents

- Secondary school leaving certificate, which have to be validate. Validation procedure ensures that a foreign school documents are made equivalent with the national school document in respect of the right to continue the education and right to employment. Application Procedure can be done online, on the [Provincial Secretariat for Education, the Government of AP Vojvodina](#) website.
- Birth Certificate (original or photocopy)
- Application form (available at the Faculty of Technical Sciences)
- Proof of payment of the entrance exam fee (payment slip)

Entrance Examination

For admission into the first year Undergraduate Studies, applicants must pass Entrance Examinations which includes:

- **Mathematics** (for admission to : Electrical and Computer Engineering, Civil Engineering, Traffic Engineering, Mechatronics, Geodesy and Geomatics Engineering, Engineering Animation)
- **Mathematics and Logic** (for admission to : Industrial Engineering and Engineering Management, **Mechanical Engineering**)
- **Mathematics with Aptitude Test for :**
 - Graphic Engineering and Design
 - Environmental Engineering and Safety at Work
- **Geometry with general and architectural culture, Free-hand drawing and Spatial composition** (for admission to : Architecture and Urbanism)

The applicant can win a maximum of 100 points. The overall success in secondary school means the sum of the average grades. The applicant can gain a maximum of 40 points. The result achieved by the candidate in the Entrance Exam is evaluated from 0 to 60 points. For successful passing the Entrance Examination, applicant needs to score at least 14 points in the Mathematics (for applicants who are taking only Math

Required Enrollment Documents

- Secondary school leaving certificate, which have to be validate. Validation procedure ensures that a foreign school documents are made equivalent with the national school document in respect of the right to continue the education and right to employment. Application Procedure can be done online, on the [Provincial Secretariat for Education, the Government of AP Vojvodina](#) website.
- Application forms (so-called ŠV-20 forms) and Student's identification booklet (Index) (available at the Faculty of Technical Sciences)
- Birth Certificate (original document)
- Two photos (3.5 x 4.5 cm)
- Proof of payment of enrollment tax (payment slip)
- Proof of payment of tuition fee (payment slip)

MASTER ACADEMIC STUDIES:

A prerequisite for studying at the second level (Master's Degree) is the completion a Serbian higher education institution, or the international equivalent. Admission requirements are the completion of the undergraduate studies worth at least 240 ECTS credits and successfully passed entrance examination.

The study programme of the master academic studies in **Logistic Engineering** and **Engineering Management** presents the additional possibility for the students who completed the three-year undermaster academic studies and acquired at 180 ECTS credits.

Required Application Documents

- Application form (available at the Faculty of Technical Sciences)
- Bachelor's Diploma and Diploma Supplement (Transcript of Records)
- Bachelor's degree certificate
- Birth Certificate (original or photocopy)
- Previous studies' Curriculum
- Proof of payment of the Entrance Exam fee (payment slip)
- Proof of payment of curriculum evaluation fee (payment slip) – **10.000 RSD**

Entrance Examination

The applicant can win a maximum of 100 points. The overall success in undergraduate studies means the sum of the average grades (from 16 to 40 points). For admission into the first year of postgraduate studies (Master's Degree), applicants must pass Entrance Examinations in the field of study programme. The result achieved by the candidate in the Entrance Exam is evaluated from 0 to 60. For successful passing the entrance examination, applicant needs to score at least 14 points.

Required Enrollment Documents

- Application forms (so-called ŠV-20 forms) and Student's identification booklet (Index) (available at the Faculty of Technical Sciences)
- Bachelor's degree certificate
- Bachelor's Diploma and Diploma Supplement
- Secondary school leaving certificate (original document)
- Birth Certificate (original document)
- Two photos (3.5 x 4.5 cm)
- Proof of payment of enrollment tax (payment slip) - **6,500 RSD**
- Proof of payment of tuition fee (payment slip)

Fees and Payment

- Curriculum evaluation fee – 10.000 RSD
- Entrance exam fee – 6.000 RSD
- Enrollment tax – 6.500 RSD
- Tuition fees : *see the table below*

<i>Study Programme</i>	Tuition fees			
	<i>Undergraduate academic studies</i>		<i>Master academic studies</i>	
	<i>Lectures in Serbian</i>	<i>Lectures in English</i>	<i>Lectures in Serbian</i>	<i>Lectures in English</i>
Production engineering	2.000 €	3.000 €	3.000 €	4.500 €
Construction mechanics and mechanization	2.000 €	3.000 €	3.000 €	4.500 €
Energy and process engineering	2.000 €	3.000 €	3.000 €	4.500 €
Technical mechanics and technical design	2.000 €	3.000 €	3.000 €	4.500 €
Power, Electronic and Telecommunication Engineering	2.000 €	3.000 €	3.000 €	4.500 €
Computing and Control Engineering	2.000 €	3.000 €	3.000 €	4.500 €
Power Software Engineering	2.000 €	3.000 €	3.000 €	4.500 €
Measurement and Control	2.000 €	3.000 €	3.000 €	4.500 €
Software Engineering and Informational Technology	2.000 €	3.000 €	3.000 €	4.500 €
Civil engineering	2.000 €	3.000 €	3.000 €	4.500 €
Architecture and urban planning	2.000 €	3.000 €	3.000 €	4.500 €
Traffic and Transport Engineering	2.000 €	3.000 €	3.000 €	4.500 €
Postal Traffic and Telecommunications	2.000 €	3.000 €	3.000 €	4.500 €
Industrial Engineering	2.000 €	3.000 €	3.000 €	4.500 €
Industrial Engineering - Advanced Engineering Technologies	/	/	3.000 €	4.500 €
Industrial Engineering - Product LifeCycle Management	/	/	3.000 €	4.500 €
Engineering Management	2.000 €	3.000 €	3.000 €	4.500 €
Energy Management	/	/	3.000 €	4.500 €
Graphic Engineering And Design	2.000 €	3.000 €	3.000 €	4.500 €
Environmental Engineering	2.000 €	3.000 €	3.000 €	4.500 €
Risk and Fire Protection Management	2.000 €	3.000 €	3.000 €	4.500 €
Occupational Safety Engineering	2.000 €	3.000 €	3.000 €	4.500 €
Mechatronics	2.000 €	3.000 €	3.000 €	4.500 €
Geodesy and geomatics	2.000 €	3.000 €	3.000 €	4.500 €
Mathematics in engineering	/	/	3.000 €	4.500 €
Engineering animation	2.000 €	3.000 €	3.000 €	4.500 €
Biomedical engineering	2.000 €	3.000 €	3.000 €	4.500 €
Stage Arhitecutre, Engineering and Design	2.000 €	3.000 €	3.000 €	4.500 €
Clean Energy Technologies	2.000 €	3.000 €	3.000 €	4.500 €
Regional policies and development	/	/	3.000 €	4.500 €